**Transition University of St Andrews: Volunteer Task Description**

**Your Role**

**Position:** Garden Coordinator **I**ntern

**Aims:** To provide contact point for volunteer gardeners with Edible Campus, Transition’s community food growing project

 <http://www.transitionsta.org/low-carbon-living/community-garden/>

**Main Tasks:** To advertise gardening sessions online for your preferred garden. To take photos of gardening activity. To answer queries about the garden activities. To maintain and update a board of garden requirements on a weekly basis.

**Time commitment:** 2 hours per week.

**Times of day:** Flexible

**Base:** Transition University of St Andrews, Woodburn Place.

**Skills needs:**

 1. Organisational skills

 2. Communication skills

 3. Reliability

 4. Some gardening experience (additional training will be given)

**Benefits to Volunteer:**

 1. Work experience (See attached Skills Map)

 2. Gardening knowledge

 3. Team coordination experience

 4. A Transition University of St Andrews volunteer pack

 5. Compatible with the Saltire Awards scheme for volunteers aged 12-25.



**For further information email transition@st-andrews.ac.uk or call 01334 464000.**



Transition University of St Andrews: Environmental Skills Map

**Position:** Garden CoordinatorIntern

At Transition University of St Andrews we are keen to ensure that our volunteers receive maximum benefit for their time spent on assisting with our projects. As a consequence, we try to ensure our volunteer positions enhance the skill set of the participants.

We have teamed up with The Institute of Environmental Management and Assessment and the Careers Centre to match our positions with the environmental skills set required for those wishing to work in the environment profession. The table below outlines which training opportunities we think this position offers.

|  |
| --- |
|  Sustainability Skills and Knowledge Set  |
| Knowledge and Understanding | Understand Environmental and Sustainability Principles | **X** |
| Understand Environmental Policy Issues |  |
| Awareness of Environmental Management and Assessment Tools | **X** |
| Aware of Environmental Legislation and Know How to Assess Compliance |  |
| Aware of Key Business and Commercial Tools | **X** |
| Analytical Thinking | Collect Data and Undertake Analysis and Evaluation |  |
| Research and Plan Sustainable Solutions |  |
| Communication | Determine Effective Communication Methods | **X** |
| Engage with Stakeholders | **X** |
| Sustainable Practice | Support the Implementation of Environmental Management and/or Assessment Tools | **X** |
| Propose Ways to Improve Environmental Performance | **X** |
| Aware of How a Changing Environment Creates Opportunities and Risks for Organisations | **X** |
| Leadership for Change | Support Change in An Organisation | **X** |
| Encourage Others to Improve Sustainability | **X** |



Transition University of St Andrews: Benefit to the Organisation

**Position:** Garden CoordinatorIntern

At Transition University of St Andrews we recognise that our volunteers like to know how they are contributing to the work of our organisation. Most of our volunteers will contribute to many aspects of Transition, however, we have identified this role as being particularly complementary with our **Edible Campus** Projects.

Through our **Edible Campus** Projects we use our University land to grow local, sustainable food for consumption in our community. This position helps maintain and manage one of our growing spaces in the University

We think that growing spaces in the University are important because:

* They provide nutritious and environmentally friendly produce for the local community
* They develop practical growing skills that are needed for a low-carbon economy
* They help participants realise the links between humans and our natural environment
* It reduces food miles and helps mitigate climate change

